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FACULTY ENCOURAGED TO ORDER MATERIALS FOR LIBRARY COLLECTIONS
• The library has made all FY 05/06 departmental allocations for purchasing library materials. It is important for faculty to begin making requests as early as possible since the sooner materials are ordered, the sooner they arrive, and thus the greater the benefit to students and faculty. The faculty online request form can be found at: http://www.library.astate.edu/dept/coldev/request.htm.

This is also a good time to review departmental journal subscriptions to identify titles which need to be added or replaced.

If you have any questions concerning your allocation, requests, or the request/order process, please contact Linda Creibaum (972-3354, lcreibaum@astate.edu) or Myron Flugstad (972-3514, mflugstad@astate.edu).

PLAN AHEAD: The Library will have reduced hours during the Fall Break period (November 19 – 26). During this period, the Library will be open at 7:30am and close at 5:00pm from Monday, November 21 through Wednesday, November 23. The library will be closed November 19, 20, 24, 25, and 26.

APRIL SHEPPARD IS NEW DOCUMENTS LIBRARIAN
• ASU alumnus April Sheppard has been appointed Government Documents Librarian for the Dean B. Ellis Library at Arkansas State University. She replaces Rod Miller, who recently accepted a position with the Arkansas Supreme Court Library in Little Rock, Arkansas.

After graduation from ASU in 2002, April has completed requirements for the Masters in Library Science at Texas Woman’s University and will be awarded the MLS at the December commencement at TWU. While enrolled at ASU, where she was awarded a BFA in Art, with honors, April worked as a student employee in the Government Documents Department for four years. April has been employed in the Circulation Department of the Dean B. Ellis Library for the last two years.
If you have a government documents research question, want to arrange instruction in using government resources for a class, or just want to get acquainted with our new Documents Librarian, you can call April at 972-2766, email asheppard@astate.edu, or stop by the Government Documents Department on the third floor of the library across from the Center for Learning Technologies (CLT).

LIBRARY GIFT PROGRAM

- The Dean B. Ellis Library at Arkansas State University invites donations to cover the cost of purchase of general and reference books, journal subscriptions, and video and compact disc resources to honor, memorialize, celebrate or otherwise acknowledge a person or event.

Donations for purchase of library materials will be recognized and publicized in several ways, including:

- a permanent book plate will be placed in each item purchased with the donated funds,
- the donor and honoree will receive an official Certificate of Library Support, and
- the names of the donors and honorees will be added to the online catalog of the library, permitting electronic searches and verification of donations.

The library's online catalog is searchable by the name of the honoree with a note in the record for each item donated that indicates that it has been donated to honor that person. A search using the name of the donor and/or the name of the honoree will reveal the items that have been donated, the donor, and the person honored. (Search the library’s online catalog for “Barney Smith donated,” “Nikki Turner donated” or “Willie L. Grant donated” for examples of acknowledgements of recent gifts to the library.)

For more information about this program or to make a donation, please click here or call the Library Dean’s Office at 870-972-3099.